



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
NEW RIVER, JACKSONVILLE
NORTH CAROLINA 28545-5001

New River
PC + AD 450-6722

ASO 5300.4D
S-1
17 Mar 87

File

AIR STATION ORDER 5300.4D

From: Commanding Officer
To: Distribution List

Subj: Standard Operating Procedures for Fleet Marine Force
Personnel Assistance Program

Ref: (a) MCO 5300.3E
(b) MCO P10120.28E

Encl: (1) FAP Requirements (T/O 8461)
(2) Sample Orders to Fleet Assistance Program
(3) Sample Termination Orders from Fleet Assistance Program
(4) Checklist for FAP

1. Purpose. To promulgate supplemental instructions to reference (a) for the administration of the Fleet Marine Force Personnel Assistance Program (FAP) at Marine Corps Air Station, New River, Jacksonville, North Carolina.

2. Cancellation. AS(H)O 5300.4C.

3. Information. Enclosure (1) outlines the FAP billets and requirements and identifies the providing command for staffing purposes.

4. Action

a. The instructions contained in this Order are effective upon receipt.

b. Requirements for FAP personnel are to be continuously screened and monitored to ensure the validity of need. All requests for changes to this Order will be submitted in writing to the Commanding Officer, Marine Corps Air Station, New River (Attn: S-1). Modifications or changes to this Order must be mutually agreed upon by the affected commands.

5. Concept. The Fleet Assistance Program is intended to achieve full utilization of personnel, ensure the maintenance of occupational skills of personnel and minimize the number of personnel chargeable to Station support activities.

6. Objective. The objective of this SOP is to establish detailed formal instruction for the administration, assignment, and relief of personnel provided by Fleet Marine Force units to Marine Corps Air Station, New River in connection with the Fleet Assistance Program.

7. Scope. The instructions in this SOP are applicable to those personnel assigned to the FAP program.

8. Policy

a. The FAP program will not alter the established missions of either Wing or Station units.

b. The number of supporting Station T/O billets filled by FAP quotas will reflect the support required to provide service to all FMF units based at New River. This support will be reduced proportionately when the deployment of FMF units changes those requirements.

c. Marines assigned FAP will remain an integral part of the FMF, available for immediate deployment with FMF units as necessary. These Marines will be reported and accounted for in the Unit Status and Identity Report of the parent unit.

9. General Administrative Matters. Fleet Assistance Program personnel are assigned to approved FAP T/O billets. It is the responsibility of the tenant commands to provide the required number of FAP personnel.

a. JUMPS/MMS Reporting. Reportable items that occur while Marines are assigned to FAP will be reported on the Headquarters and Headquarters Squadron (HQHQRON) unit diary.

b. Personnel Records

(1) The service record and training record will be entrusted to Marines for delivery to HQHQRON. Marines reporting without required records will not be accepted for FAP.

(2) The parent unit will ensure that OQRs/SRBs are audited, and that all administrative entries are completed and signed prior to the Marine reporting to Station. Proficiency/Conduct Marks current to the date of FAP orders must be recorded in the record book. OQRs/SRBs should also include copies of any pending correspondence or requests, current LES and VAS and a copy of the Unit Diary Card.

(3) It is the responsibility of HQHQRON to promptly return the service record and training record to parent commands upon termination from FAP. Records will normally be entrusted to the individual for delivery to his parent command.

(4) Headquarters and Headquarters Squadron is responsible for proper maintenance of all records of Marines assigned to FAP, to include appropriate counseling entries.

(5) The Joint Reception Center will maintain a complete locator system on all personnel.

c. Training. The PFT will be administered by HQHQRON. Other military training, such as marksmanship training, will be the responsibility of the FMF Commander of Marines assigned to Category III FAP billets. Categories of FAP are discussed in enclosure (1). The Marine's parent unit will ensure that required training has been completed prior to assigning the Marine to FAP or that sufficient time is available after termination of FAP to accomplish such training.

d. Individual Equipment and Clothing

(1) Upon reporting for FAP, Marines will have the minimum issue of uniform clothing and appropriate seasonal equipment in their possession.

(2) Provisions of reference (b) regarding uniform inspections will be completed by the parent command prior to any Marine's assignment to FAP.

e. Billeting/Subsisting. Headquarters and Headquarters Squadron is responsible for billeting and subsisting FAP Marines whose period of FAP will exceed 30 days. Personnel who are terminated from FAP for periods of time less than 30 days may continue to reside in the HQHQRON Barracks. Personnel who are terminated from FAP for periods of time in excess of 30 days will not be billeted in the HQHQRON Barracks.

f. Disbursing

(1) Pay and pay related matters of FAP Marines are the responsibility of HQHQRON.

(2) Commuted rations authorized by parent unit commanders will remain in effect during assignment to FAP.

g. Fitness Reports and Conduct/Proficiency Markings. Fitness reports will be administered by HQHQRON upon termination of FAP. In the event of marginal or unsatisfactory performance by FAP personnel, the reviewing officer shall inform the Marine's parent unit commander concerning the content of the report.

h. Promotions

(1) Promotional opportunities for FAP Marines must not be jeopardized or overlooked because they are assigned away from their parent command. Accordingly, if qualified and recommended for regular promotion, FAP Marines will be promoted by the Commanding Officer, HQHQRON.

(2) FAP personnel nominated for Meritorious Promotion will attend a Promotion Board at HQHQRON using a HQHQRON quota allocation.

i. Leave and Liberty. Granting of leave and liberty is the responsibility of HQHQRON. Fleet Assistance Marines who desire separation leave in conjunction with their EAS will request terminal leave through their parent unit. Termination of FAP will be effective only upon assignment of a suitable replacement. Every effort will be made to accommodate the Marine's request.

j. Discipline

(1) Normally, the HQHQRON Commander will take necessary disciplinary action for offenses committed by FAP Marines.

(2) FAP Marines who are in an unauthorized absence status in excess of 30 days will not be counted as filling the billet to which they were assigned. A replacement will be required. A FAP Marine returning from a period of unauthorized absence that exceeds 30 days will be terminated from FAP. The parent unit will be responsible for disciplinary actions.

(3) In cases where charges are referred to a Court-Martial, termination from FAP will be effected after convening authority's action when such action includes confinement in excess of 30 days. If pre-trial confinement in excess of 30 days is involved, a replacement will be required.

(4) The HQHQRON Commander will advise the appropriate parent commander in all cases where FAP personnel are to be tried for a serious offense.

k. Career Planning. Career planning and reenlistment interviews are the responsibility of the parent unit for Category III FAP personnel.

l. Death, Serious Injury/Illness and Hospitalization

(1) In the event of death or serious injury/illness of any Marine assigned to FAP, all reporting requirements and condolence letters will be accomplished by HQHQRON. Assignment to FAP will be terminated and the OQR/SRB returned to the parent command when all reporting requirements are complete.

without replacement will require the Commanding Officer, MCAS, New River to curtail or cease to provide certain services. Request for termination to support operational requirements will specify the name and inclusive dates of the commitment or exercise. Those FAP billets that have been left vacant will be filled within five working days from the end of the commitment or sooner should personnel become available.

6. Concurrence. The Commanding General, 2d Force Service Support Group, Commanding Officer, Marine Wing Support Squadron-272, Commanding Officers, Marine Aircraft Group 26 and Marine Aircraft Group 29, and the Commanding Officers, Marine Air Traffic Control Squadron 28 and Marine Wing Communications Squadron 28 concur with the contents of this Order insofar as they pertain to their commands.


B. D. WADDELL

DISTRIBUTION: Cat I (A), Cat II (A), Cat III (A)

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2

3

SAMPLE TERMINATION ORDERS FROM FLEET ASSISTANCE PROGRAM

HEADING

5310
(Date)

From: Commanding Officer
 To: Commanding Officer, MCAS, New River, Jacksonville, NC 28545
 Subj: TERMINATION OF ASSIGNMENT TO FLEET ASSISTANCE PROGRAM; CASE
 OF _____

Ref: (a) ASO 5300.4D

1. It is requested that you terminate the temporary additional duty of the SNM and direct him/her to report to his/her unit no later than _____ on _____.

2. Reason for termination is _____
 If operational commitment, name of commitment or exercise and inclusive dates: _____

3. Replacement will be: _____

4. Date of replacement: _____

By direction

MEMORANDUM ENDORSEMENT

From: Commanding General, 2d Marine Aircraft Wing, FMF
 Atlantic (JRC)
 To: Commanding Officer, Marine Corps Air Station, New River,
 Jacksonville, NC 28545
 Subj: TERMINATION OF ASSIGNMENT TO FLEET ASSISTANCE PROGRAM; CASE
 OF _____ LINE NR. _____

1. Forwarded for action.

By direction

ENCLOSURE (3)

HEADING (MCAS)

5310
S-1
(Date)

MEMORANDUM ENDORSEMENT

From: Commanding Officer, Marine Corps Air Station, New River
 To:
 Via: Commanding Officer, Headquarters and Headquarters Squadron,
 Marine Corps Air Station, New River

Subj: TERMINATION OF ASSIGNMENT TO THE FLEET ASSISTANCE PROGRAM
 (FAP)

Ref: (a) ASO 5300.4D

1. Effective 0800 on _____ your temporary additional duty with the Fleet Assistance Program (FAP) is hereby terminated. You will report to the Commanding _____, NLT _____.
2. A replacement is not required for line number _____.

By direction

Copy to:
JRC

RECEIVING ENDORSEMENT

1. I have received these orders at Headquarters and Headquarters Squadron, Marine Corps Air Station, New River at _____ on _____. I have read and fully understand the provision and intent contained herein, and hereby acknowledge receipt.

HEADING (MCAS)

5300
S-1
(Date)

REPORTING ENDORSEMENT

From: Commanding Officer, Marine Corps Air Station, New River
To:
Via: Commanding Officer, Headquarters and Headquarters Squadron,
Marine Corps Air Station, New River

Subj: ASSIGNMENT TO THE FLEET ASSISTANCE PROGRAM

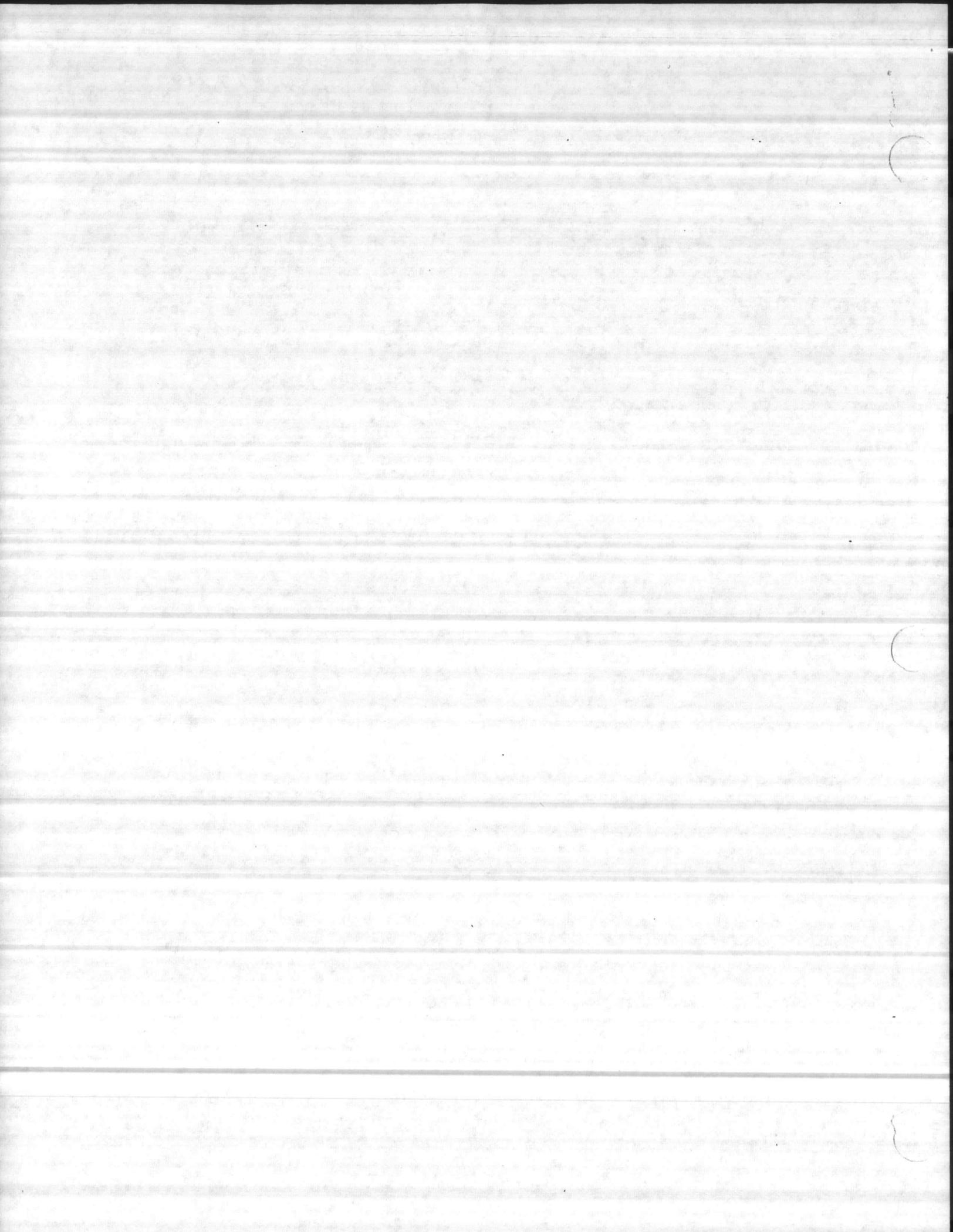
1. You reported at _____ on _____ and will further report to the Commanding Officer, Headquarters and Headquarters Squadron (Bldg 216) for duty as _____.

BILMOS: _____ SECTION: _____ LINE #: _____ EAS: _____

By direction

Copy to:
JRC

ENCLOSURE (2)



FAP REQUIREMENTS FROM T/O 8461

T/O LINE	FTN	BILLET DESCRIPTION	RANK	MOS	CAT	TOTAL	MAG 26	MAG 29	2D FSSG	MWCS-28 DET A	MATCS 28	MWSS 272
JOINT RECEPTION CENTER												
107	B	JRC Admin Officer	CAPT	9910	III	1	1	0	0	0	0	0
108		Personnel/Admin.Chief	GYSGT	0193	II	1	1	0	0	0	0	0
109		Admin Clerk	SGT	0151	II	1	0	1	0	0	0	0
111		Admin Clerk	CPL	0151	II	2	1	1	0	0	0	0
112	C	Motor Vehicle Opr	CPL	3531	II	1	0	0	0	0	0	1
113	K	Police Sgt	SGT	8911	III	1	0	1	0	0	0	0
113A		Bks/Grnds Man	LCPL	8911	III	3	1	2	0	0	0	0
FAMILY SERVICES CENTER												
116A		Family Services NCO	CPL	9900	III	1	1	0	0	0	0	0
JOINT DRUG AND ALCOHOL COUNSELING CENTER												
121	H	OIC	LT	9910	III	1	0	0	0	0	0	1
130A	K	Drug/Alcohol Clerk	CPL	9900	III	1	0	1	0	0	0	0
SPECIAL SERVICES DIVISION												
136B		Recreation Asst	LCPL	8921	III	1	1	0	0	0	0	0
141		Gym Attendant	CPL	8921	III	1	0	1	0	0	0	0
142		Gym Attendant	LCPL	8921	III	3	1	1	0	1	0	0
143		Gym Attn	PVT	8921	III	3	3	0	0	0	0	0
144		Phy Fit Cntr Attn	CPL	8921	III	2	1	1	0	0	0	0

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ENCLOSURE (1)

ASO 5300.4D

FAP REQUIREMENTS FROM T/O 8461

ENCLOSURE (1)

ASO 5300.4D

T/O LINE	FTN	BILLET DESCRIPTION	RANK	MOS	CAT	TOTAL	MAG 26	MAG 29	2D FSSG	MWCS-28 DET A	MATCS 28	MWSS 272
146	D	Grounds NCOIC	SGT	8921	III	1	0	1	0	0	0	0
147	D	Grounds Attn	CPL	8921	III	1	1	0	0	0	0	0
148	D	Grounds Attn	PVT	8921	III	5	2	3	0	0	0	0
150	D,F	NCOIC Pools 1&2	SGT	8921	III	2	1	1	0	0	0	0
151	D,F	Asst NCOIC Pools 1&2	CPL	8921	III	2	1	1	0	0	0	0
154		Library Asst	LCPL	8231	III	2	1	1	0	0	0	0
156	J	Equip Maint NCO	SGT	3521	III	1	0	0	0	0	0	1
157		Equip Attendant	CPL	8921	III	1	1	0	0	0	0	0
157A		Facilities NCO	CPL	1371	III	1	0	0	0	0	0	1
158		Equip Attendant	PVT	8921	III	4	2	2	0	0	0	0
161		Hobby Shop NCO	SGT	8921	III	1	0	1	0	0	0	0
163		Hobby Shop Attendant	CPL	8921	III	1	1	0	0	0	0	0
163A		Hobby Shop Attendant	PVT	8921	III	2	1	1	0	0	0	0
165	J	Auto Mech	CPL	3521	III	1	0	0	0	0	0	1
166	J	Auto Mech	LCPL	3521	III	1	0	0	0	0	0	1

MILITARY POLICE DEPARTMENT

180A		NCOIC Pass & ID	SGT	5811	I	1	0	0	0	0	0	1
180B		Registration Clerk	LCPL	5811	I	2	0	0	0	0	0	2

FAP REQUIREMENTS (T/O 8461)

DEFINITIONS

CATEGORY I: Billets required exclusively by Station activities. All personnel with Category I MOSs will be assigned FAP to the Air Station for the duration of their tours in the local area. When required for the maintenance of organizational equipment, two personnel who would normally be assigned to the FAP program may be retained by the unit holding the equipment. The following MOSs are Category I skills:

1391	4671	6802
3061	5803	6821
3311	5811	6842
3381	5813	7002
4321	5821	7051
4642	5938	

CATEGORY II: Billets filled by MOSs common to both Station and tenant units. Category II billets are filled on a "fair share" basis. Quotas for Category II FAP are determined by the necessity to provide a minimum safe level of service. Persons assigned to Category II FAP are ordinarily assigned for the duration of their tours.

CATEGORY III: Billets filled by MOSs primarily assigned to tenant units. Personnel already assigned to Category I or II FAP billets will not be defapped to fulfill a Category III FAP requirement. A Category III FAP assignment will normally consist of a minimum tour of four months. Billets requiring different tour lengths are identified by footnote. All Marines assigned FAP will have sufficient active service remaining to complete the assigned tour.

FAP REQUIREMENTS FROM T/O 8461

ENCLOSURE (1)

ASO 5300.4D

<u>T/O</u> <u>LINE</u>	<u>FTN</u>	<u>BILLET DESCRIPTION</u>	<u>RANK</u>	<u>MOS</u>	<u>CAT</u>	<u>TOTAL</u>	<u>MAG</u> <u>26</u>	<u>MAG</u> <u>29</u>	<u>2D</u> <u>FSSG</u>	<u>MWCS-28</u> <u>DET A</u>	<u>MATCS</u> <u>28</u>	<u>MWSS</u> <u>272</u>
JOINT LAW CENTER												
13		Legal Services Man	SSGT	4421	II	2	0	0	2	0	0	0
16		Legal Svcs Man/SPCM	LCPL	4421	II	2	0	0	2	0	0	0
ADJUTANT OFFICE												
27		Mail Locator/Postal Clk	CPL	0161	II	1	0	0	1	0	0	0
CHAPLAIN												
34		Chaplains Asst	CPL	8231	III	2	0	1	0	0	1	0
COMMUNICATIONS ELECTRONICS DEPARTMENT												
44	A	Comm Watch Supv	SSGT	2549	II	2	0	0	0	2	0	0
46	A	Comm Center Man	SGT	2542	II	1	0	0	0	1	0	0
48	A	Comm Center Man	CPL	2542	II	2	0	0	0	2	0	0
50	A	Comm Center Man	LCPL	2542	II	3	0	0	0	3	0	0
PUBLIC AFFAIRS DEPARTMENT												
88		Newswriter	CPL	4321	I	2	1	1	0	0	0	0

SAMPLE ORDERS TO FLEET ASSISTANCE PROGRAM

HEADING

5310
(Date)

From: Commanding Officer
To:

Subj: TEMPORARY ADDITIONAL DUTY WITH FLEET ASSISTANCE PROGRAM;
ORDERS TO

Ref: (a) ASO 5300.4D

1. In accordance with the provisions of the reference, effective _____ on _____, you will report to the CG, 2d MAW, Joint Reception Center, Building 212, MCAS, New River, Jacksonville, NC for temporary additional duty with the Fleet Assistance Program. Your duty assignment is to T/O 8461 Line # _____ for duty as _____, replacing _____.
2. No expense to the government is authorized in the execution of these orders.
3. In the event of deployment of this unit, these orders will be terminated and you will return to deploy with this unit.

By direction

FIRST ENDORSEMENT

(Date)

From: Commanding Officer
To:

1. Delivered.

By direction

RECEIVING ENDORSEMENT

1. Received these orders and my OQR/SRB at _____ on _____. I understand that I am to report to the CG, 2d MAW, JRC (Bldg 212), New River, no later than _____ on _____.

(Signature)

ENCLOSURE (2)

ASO 5300.4D

HEADING (2D MAW)

5310
JRC
(Date)

SECOND ENDORSEMENT

From: Commanding General, 2d Marine Aircraft Wing, FMF, Atlantic,
Cherry Point, NC 28533

To:

Subj: TEMPORARY ADDITIONAL DUTY WITH FLEET ASSISTANCE PROGRAM
ORDERS FOR LINE # _____

1. You reported at _____ on _____.
2. You will proceed and report to MCAS New River S-1 for further assignment.

By direction

ENCLOSURE (2)

FAP REQUIREMENTS FROM T/O 8461

<u>T/O LINE</u>	<u>FTN</u>	<u>BILLET DESCRIPTION</u>	<u>RANK</u>	<u>MOS</u>	<u>CAT</u>	<u>TOTAL</u>	<u>MAG 26</u>	<u>MAG 29</u>	<u>2D FSSG</u>	<u>MWCS-28 DET A</u>	<u>MATCS 28</u>	<u>MWSS 272</u>
182		Traffic Court Clerk	LCPL	5811	I	1	0	0	0	0	0	1
182B		NCOIC Training	SGT	5811	I	1	0	0	0	0	0	1
183		Training Clerk	LCPL	5811	I	1	0	0	0	0	0	1
183B		Supply NCO	LCPL	3043	II	1	0	0	0	0	0	1
184A		Operations Officer	LT	5803	I	1	0	0	0	0	0	1
186		Armorer	LCPL	2111	II	1	0	0	0	0	0	1
187A		MP Watch Commander	SSGT	5811	I	2	0	0	0	0	0	2
188		MP Patrol Supervisor	SGT	5811	I	2	0	0	0	0	0	2
189		Desk Clerk	CPL	5811	I	2	0	0	0	0	0	2
190		Patrolman	LCPL	5811	I	4	0	0	0	0	0	4
190A		Patrolman	LCPL	5811	I	5	0	0	0	0	0	5
190C	K	Game Warden	SGT	9900	III	1	0	1	0	0	0	0
190D	E	Game Warden	SGT	9900	III	1	1	0	0	0	0	0
191A		NCOIC Flt Ln Security	GYSGT	5811	I	1	0	0	0	0	0	1
191B		Section Chief	SGT	5811	I	3	0	0	0	0	0	3
192		MP Flt Ln Security	CPL	5811	I	8	0	0	0	0	0	8
192A		MP Flt Ln Security	LCPL	5811	I	33	0	0	0	0	0	33
195		Accident Investigator	SGT	5813	I	1	0	0	0	0	0	1
196		Criminal Investigator	GYSGT	5821	I	1	0	0	0	0	0	1

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ENCLOSURE (1)

ASO 5300.4D

FAP REQUIREMENTS FROM T/O 8461

ENCLOSURE (1)

ASO 5300.4D

<u>T/O LINE</u>	<u>FTN</u>	<u>BILLET DESCRIPTION</u>	<u>RANK</u>	<u>MOS</u>	<u>CAT</u>	<u>TOTAL</u>	<u>MAG 26</u>	<u>MAG 29</u>	<u>2D FSSG</u>	<u>MWCS-28 DET A</u>	<u>MATCS 28</u>	<u>MWSS 272</u>
DISBURSING DEPARTMENT												
200		Asst Disb Officer	LT	3402	II	2	0	0	2	0	0	0
203		Disburser	GYSGT	3432	II	1	0	0	1	0	0	0
205		Disburser	SSGT	3432	II	1	0	0	1	0	0	0
206		PFR Clerk	SGT	3421	II	3	0	0	3	0	0	0
209		Travel Clerk	CPL	3431	II	2	0	0	2	0	0	0
211		PFR Clerk	LCPL	3421	II	5	0	0	5	0	0	0
214		PFR Clerk	PVT	3421	II	4	0	0	4	0	0	0
TRAINING AND AUDIOVISUAL SUPPORT CENTER												
226	I	OIC	CAPT	9912	III	1	0	0	0	0	0	0
227		NCOIC PHOTO	SSGT	4642	I	1	0	0	0	0	0	1
227A		Photographer Tech	SGT	4642	I	1	0	0	0	0	0	1
227B		Photographer	LCPL	4671	I	1	0	0	0	0	0	1
AIRFIELD OPS DEPARTMENT												
235	G	Ops Duty Officer	CAPT	9912	III	3	2	2	0	0	0	0
AIR TRAFFIC CONTROL DIVISION												
250		Watch Commander	LT	7320	II	2	0	0	0	0	2	0
253A		Feeder Controller	SSGT	7322	II	1	0	0	0	0	1	0
255		PAR Controller	SGT	7322	II	2	0	0	0	0	2	0

FAP REQUIREMENTS FROM T/O 8461

<u>T/O</u> <u>LINE</u>	<u>FTN</u>	<u>BILLET DESCRIPTION</u>	<u>RANK</u>	<u>MOS</u>	<u>CAT</u>	<u>TOTAL</u>	<u>MAG</u> <u>26</u>	<u>MAG</u> <u>29</u>	<u>2D</u> <u>FSSG</u>	<u>MWCS-28</u> <u>DET A</u>	<u>MATCS</u> <u>28</u>	<u>MWSS</u> <u>272</u>
255A		PAR Controller	CPL	7322	II	3	0	0	0	0	3	0
255B		PAR Controller	LCPL	7322	II	3	0	0	0	0	3	0
257		LCL Controller	SSGT	7312	II	1	0	0	0	0	1	0
259		Tower Flight Data	SGT	7312	II	1	0	0	0	0	1	0
259A		Tower Flight Data	CPL	7312	II	1	0	0	0	0	1	0
260		Tower Flight Data	LCPL	7312	II	1	0	0	0	0	1	0
267		Tower Flight Data	LCPL	7312	II	1	0	0	0	0	1	0
FLIGHT CLEARANCE BRANCH												
272		Clearance Clerk	LCPL	7041	II	2	1	1	0	0	0	0
WEATHER SERVICES DIVISION												
274		Weather Serv Officer	WO	6802	I	1	0	0	0	0	0	1
277		Weather Serv Chief	GYSGT	6842	I	1	0	0	0	0	0	1
278		Forecaster	SSGT	6842	I	3	0	0	0	0	0	3
280		Weather Observer	SGT	6821	I	2	0	0	0	0	0	2
282		Weather Observer	CPL	6821	I	2	0	0	0	0	0	2
282A		Weather Observer	LCPL	6821	I	4	0	0	0	0	0	4
283C		Avn Met Equip Rep Man	SSGT	5938	I	1	0	0	0	0	0	1
283D		Avn Met Equip Rep Man	SGT	5938	I	1	0	0	0	0	0	1
283E		Avn Met Equip Rep Man	CPL	5938	I	1	0	0	0	0	0	1

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ENCLOSURE (1)

ASO 5300.4D

FAP REQUIREMENTS FROM T/O 8461

ENCLOSURE (1)

ASO 5300.4D

<u>T/O</u> <u>LINE</u>	<u>FTN</u>	<u>BILLET DESCRIPTION</u>	<u>RANK</u>	<u>MOS</u>	<u>CAT</u>	<u>TOTAL</u>	<u>MAG</u> <u>26</u>	<u>MAG</u> <u>29</u>	<u>2D</u> <u>FSSG</u>	<u>MWCS-28</u> <u>DET A</u>	<u>MATCS</u> <u>28</u>	<u>MWSS</u> <u>272</u>
A/C FIRE FIGHTING/RESCUE DIVISION												
286		CFR Officer	CWO	7002	I	1	0	0	0	0	0	1
294		CFR	MSGT	7051	I	1	0	0	0	0	0	1
297		CFR	GYSGT	7051	I	2	0	0	0	0	0	2
299		CFR	SSGT	7051	I	4	0	0	0	0	0	4
301		CFR	SGT	7051	I	10	0	0	0	0	0	10
303		CFR	CPL	7051	I	17	0	0	0	0	0	17
305		CFR	LCPL	7051	I	8	0	0	0	0	0	8
308		CFR	PFC	7051	I	12	0	0	0	0	0	12
FACILITIES OPERATIONS DEPARTMENT												
325		Bldg & Grnds Man	LCPL	8911	III	4	1	1	0	1	1	0
325A	D	Bldg & Grnds Man	LCPL	8911	III	2	1	1	0	0	0	0
330	K	DNCO BOQ/BSQ Housing	LCPL	8911	III	3	2	1	0	0	0	0
FOOD SERVICES DIVISION												
334A		Messhall Manager	MGYSGT	3381	I	1	0	0	0	0	0	1
335A		Food Service Tech	MSGT	3381	I	1	0	0	0	0	0	1
336		Chief Cook	GYSGT	3381	I	2	0	0	0	0	0	2
338A		Asst Chief Cook	SSGT	3381	I	2	0	0	0	0	0	2
339		Chief Food Svc Attn	SSGT	3381	I	2	0	0	0	0	0	2

FAP REQUIREMENTS FROM T/O 8461

<u>T/O</u> <u>LINE</u>	<u>FTN</u>	<u>BILLET DESCRIPTION</u>	<u>RANK</u>	<u>MOS</u>	<u>CAT</u>	<u>TOTAL</u>	<u>MAG</u> <u>26</u>	<u>MAG</u> <u>29</u>	<u>2D</u> <u>FSSG</u>	<u>MWCS-28</u> <u>DET A</u>	<u>MATCS</u> <u>28</u>	<u>MWSS</u> <u>272</u>
339A		Asst Chief Food Svc Attn	CPL	3381	I	2	0	0	0	0	0	2
342		Food Svc Spec	SSGT	3381	I	2	0	0	0	0	0	2
342A		Food Svc Spec	SGT	3381	I	2	0	0	0	0	0	2
344		Food Svc Spec	CPL	3381	I	4	0	0	0	0	0	4
345		Food Svc Spec	LCPL	3381	I	4	0	0	0	0	0	4
347		Subs Clerk	SGT	3061	I	2	0	0	0	0	0	2
352		Cook	PFC	3381	I	6	0	0	0	0	0	6
354		Baker	SSGT	3381	I	1	0	0	0	0	0	1
354A		Baker	CPL	3311	I	1	0	0	0	0	0	1
355		Baker	LCPL	3311	I	2	0	0	0	0	0	2
356		Baker	PFC	3311	I	2	0	0	0	0	0	2

FUEL DIVISION

RAPID REFUEL BRANCH

394		Fuel Dist Sys Insp	GYSGT	1391	I	1	0	0	0	0	0	1
397		Watch Supv	SSGT	1391	I	1	0	0	0	0	0	1
399		Bulk Fuel Man	SGT	1391	I	2	0	0	0	0	0	2
401		Bulk Fuel Man	CPL	1391	I	6	0	0	0	0	0	6
403		Bulk Fuel Man	LCPL	1391	I	10	0	0	0	0	0	10

ENCLOSURE (1)

ASO 5300.4D

FAP REQUIREMENTS FROM T/O 8461

T/O LINE	FTN	BILLET DESCRIPTION	RANK	MOS	CAT	TOTAL	MAG	MAG	2D	MWCS-28	MATCS	MWSS
							26	29	FSSG	DET A	28	272
404		Bulk Fuel Man	PFC	1391	I	9	0	0	0	0	0	9
FUEL FARM BRANCH												
412		Mobile Refuel Opr	SGT	3534	II	3	0	0	0	0	0	3
413		Mobile Refuel Opr	CPL	3534	II	9	0	0	0	0	0	9
ORDNANCE DEPARTMENT												
415K	I	Avn Ord Munitions Tech	CPL	6521	III	2	1	1	0	0	0	0
HEADQUARTERS AND HEADQUARTERS SQUADRON												
428A		Personnel Clerk	LCPL	0121	II	1	0	0	0	0	0	1

- FOOTNOTES:
- A Background investigation submitted before assignment to FAP.
 - B Second MAW assignment. One year tour minimum.
 - C Drivers license required.
 - D Seasonal billet 1 May - 30 September
 - E Tour will be 30 September - 1 May.
 - F Pools personnel must have Class I swim qualification and must be able to qualify as WSI. Assignment will be for the duration of the season.
 - G Total quota is three. One quota will rotate between MAG-26 (January - June) and MAG-29 (July - December). One month tour of duty.
 - H Long term billet. Assignment TBD.
 - I Must meet requirements of current editions of MCO P1200.7 and MCO 8023.2.
 - J MOS 1341 may be substituted. Six month tour.
 - K Six month tour.

ENCLOSURE (1)

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ASO 5300.4D